

## UWHA February 2010 Meeting Minutes

### 1. Members present:

Jasmine Zia (IM), Jacob Joseph (Rehabilitation Med), Anand Jain (Anesthesiology), Steve Kwon (Gen Surg), Maya Narayanan (IM), Sarah Hale (Family Med).

### 2. VA concerns:

Jasmine met with Bill Campbell, medical director of the VA, to discuss concerns that have been raised at past UWHA meetings. She will send minutes from that meeting later this week. Key developments from that meeting include the following:

- Those residents who are arriving at the VA for clinical duties and are unable to find parking spaces can now use the valet service to park. Please keep in mind that there is often a wait to both drop off and pick up your vehicle, and plan to arrive/leave accordingly. UWHA welcomes feedback on residents' experience with the valet service.
- The VA is planning to construct a new parking facility. Unfortunately, this may result in fewer parking spots in the short term due to construction. Residents are encouraged to car pool when possible.
- Call rooms will now be available for all Surgery services when they are called in for emergency cases overnight. Keys to these rooms will be available through the ED security staff.

### 3. Pager forwarding:

A pager forwarding system is currently being developed and will be tested on the SICU and Medicine ward services at HMC and UWMC in March and April. More information will be available during the testing phase, but the system is designed to be used through Orca and will allow users to 'sign out' their pagers to cross cover teams. In addition, there will be an option to sign out the pager to other residents for post-call days and days off. Users will be prompted to enter this information when printing off any sign out list summaries.

### 4. Grants:

The UWHA grant committee further revised the grant guidelines based on user feedback. The new guidelines will be implemented for the next grant cycle in the fall.

### 5. Elections:

UWHA officer elections will occur in April. We will start collecting nominations for the first two weeks of March, and hold elections during the UWHA April meeting. Residents/fellows must be in attendance at the meeting to vote, with exceptions for those who are on call or vacation. Residents/fellows who are on call/vacation may vote via email, but must provide documentation of their schedule.

### 6. UWHA dues:

UWHA dues were deducted from the February 10th paychecks from all those who did not opt out. As a reminder, the dues are used to help fund UWHA grants, events and other activities.

## Minutes from Chief Resident Meeting with Dr. Campbell

February 3, 2010

- *Attendees:* Dr. William Campbell (Chief of Staff), Dr. Ted Kohler (Acting Director for Center of Education, Chief of Vascular Surgery), Dr. Matthew Hartman (Internal Medicine Chief Medical Resident), Dr. Jasmine Zia (Internal Medicine Chief Medical Resident/UWHA President), Dr. Jon Umlaus (Nuclear Medicine Chief Medical Resident), Gerald Casey (Chief Deputy Officer), Dr. Robert Barnes (Director of Mental Health), Derrick Bridges (Human Resources), Frankie Manning (Nurse Executive).
- **VA Identification Badge Process**
  - *Issues identified:*
    - Lengthy delay in obtaining VA ID Badge on Intern Switch Day due to: incomplete paperwork, improper two pieces of identification, staffing available to complete badging process in Human Resources, badging process time for each individual and available appointment times on Intern Switch Day as falls on same day as VAMC New Employees Day.
    - Badging process times anticipated to increase in time to 40 minutes once SIM card issued in future; not in near future for residents
    - Lost HR paperwork filled by incoming interns
  - Dr. Campbell will work with Graduate Medical Education Office on the following:
    - Encourage incoming interns with access to local VAMC to submit VAMC paperwork prior to arriving to Seattle to expedite badge process.
    - HR Department will provide us a handout of common mistakes seen on VAMC paperwork.
    - VAMC HR representative during Intern Orientation will go over aforementioned handout on common mistakes seen on VAMC paperwork and acceptable forms of identification.
  - Dr. Campbell will continue to work with VAMC HR department regarding staffing issues and opening appointment slots by moving VAMC New Employee.
  - Unclear where lost HR paperwork pre-filled by incoming interns went to, but possibly miscommunication between Education Department and HR.
- **Emergency Room**
  - *Issues identified:*
    - Direct admissions from clinic and other emergency rooms at times result in inappropriate admissions or service as patients may be appropriately treated or triaged in the Emergency Room.
  - Direct admissions are encouraged to prevent significant traffic in the Emergency Room but if a patient should appropriately be seen first in the Emergency Department, patient should first go to the Emergency Room.
  - American Lake Urgent Care Update:

- Urgent care services provided from 8am to 6pm Monday through Friday only; closed on weekends and holidays.
- Highway sign not identifies no emergency medical care provided at American Lake.
- **Parking**
  - *Issues identified:*
    - No available parking in STAFF/PUBLIC marked areas after 8am, making it difficult for on-call medicine residents, residents arriving after morning conferences at other hospitals to park on-site.
    - Parking anticipated to be more limited once construction of multi-level parking garage starts.
    - Car break-ins occurring more frequently on off-site parking.
    - VAMC police unable to escort residents to their cars if parked off-site as outside of their jurisdiction.
  - Valet Parking will be available to residents if unable to find a parking spot in STAFF /PUBLIC marked areas eliminating need for residents to park off-site.
- **Call Room Availability**
  - *Issues identified:*
    - Surgical subspecialties called in at nighttime or early morning hours have no call rooms available for them to sleep in.
  - Dr. Kohler will work on providing two spare call rooms where keycards will be at front desk of ED.