



UWHA Grant 2008

PURPOSE

To establish a University of Washington Housestaff Association Resident/Fellow Grant to help fund and thereby promote educational and career development projects during an individual's residency or fellowship.

ELIGIBILITY

All residents and fellows from all departments at the University of Washington School of Medicine are eligible to apply for a UWHA Resident/Fellow Grant. Applicants are eligible to apply for more than one grant a year if they have more than one proposal.

The grant is intended for individuals; it is not established to fund activities required for a residency or fellowship program.

The applicant will

1. Be a Resident or Fellow of the UWSOM
2. Have submitted an application according to the timeline
3. Have provided a clear description of their project goals within the application including a statement describing why the project is important to his or her training and education.
4. Not be a member of the UWHA executive committee.

APPLICATION PROCESS

The UWHA Grant application will be available online on the UWHA website from July 1st of each academic year. The application will ask the resident or fellow to describe the proposed academic project, the anticipated educational benefit of the project, and the requested award amount (\$500 to \$2500). Proposed academic projects may include but are not limited to the following: research (clinical or basic science), international clinical or exploratory work, presenting at a national conference, community projects, local clinic projects (resident-run clinics, preventative medicine strategies, etc). Applicants are not required to have a faculty sponsor to be considered for the UWHA grant, although the amount of detail and establishment a project has including faculty support may strengthen one's application.

The UWHA plans to award a total of \$5000 yearly, allocated between 2 to 5 residents or fellows by varying amounts from a minimum of \$500 to a maximum of \$2500 based on the proposed project.

After completion of an award supported project, the resident or fellow will submit a short summary statement which will be published on the UWHA website.

SELECTION PROCESS

The UWHA officers will conduct a preliminary screening of the grant applications, excluding all proposals that do not meet the criteria outlined above. A selection committee comprised of UWHA executive members and department representatives will judge each proposal. The Selection Committee will choose the grant winners and divide award funding between proposals based on considerations of the following criteria.

1. The proposed project must have a purpose that furthers the medical training, education, or career of the applicant
2. Priority will go to those proposals that are most likely to provide unique opportunities for the applicant



UWHA Grant 2008

3. Priority will go to residents and fellows who have limited access to other grant funding to support their projects
4. Priority will go to projects that are well developed and reasonable in scope
5. A resident/fellow can be awarded the UWHA grant only once.
6. Proposals should be consistent with the values of the general community of medicine and the University of Washington School of Medicine.

Additional rules for the selection committee

1. UWHA representatives will not have priority over other Residents and Fellows and will not participate in the selection discussion for their own project.
2. The selection process will take place during 2 meetings in consecutive months during the usual UWHA meeting time.
 - a. During the first meeting, the eligible applications will be tallied; the selection committee will be formed by UWHA officers and department reps present at the meeting; and, materials for reviewing the grants will be made available to each of the selection committee members. Any conflicts of interest should be made clear at this point.
 - b. During the second meeting, the selection committee will review the scored grants (see below), decide which proposals will be awarded funds and how the funds will be divided among multiple proposals, if necessary.
3. Grant scoring.
 - a. Prior to the second grant selection meeting, Selection Committee members will score each grant based on 4 criteria with up to 5 points for each of the criteria for a maximum score of 20. The scores for each grant will be averaged. The 5 highest scoring grants will be presented at the selection meeting. If there are more than 5 grants within the top scores, then all of the top scoring grants will be presented.
 - b. The scoring criteria are
 - i. The proposed project's value to the applicant's education, training and/or career
 - ii. The feasibility of the project
 - iii. The extent to which the plan is developed
 - iv. The value of the project to the UWSOM and medicine community at large
 - c. After all grant applications are reviewed and discussed by the Selection Committee, a vote will be conducted for each grant and a majority vote in favor of the grant will be required for funding.
 - d. After the vote, the Selection Committee must determine how to divide funds among the award winning grants. Funding amounts should be based on estimated project needs as well as the score that the grant received.
4. UWHA and the selection committee may at their discretion choose not to distribute the full \$5000 if the award winning projects require less, or too few qualified projects are submitted.